

NW London CCGs' Shadow Joint Committee

Actions Log at 30 August 2018

Meeting date – 5 July 2018			
Item name	Action	Responsible	Status
7. Joint commissioning intentions for 2019/20	The next meeting to receive a report on this item that would give assurance on the alignment of NWL and CCG commissioning intentions in the form of a commissioning intentions process paper.	Huw Wilson-Jones	On agenda.
8. STP report	The report was noted and it was also noted that the format would develop over the coming months, to provide an active link with and stronger assurance of the work of the STP.	Juliet Brown	On agenda.
9. Board Assurance Framework	This item would be brought back to the September meeting. The Chair noted that CCGs were currently commenting on the BAF and further comments from individual committee members were invited, particularly over the coming months, to inform the next version.	Ben Westmancott	On agenda.
10. Collaboration Development Programme Update	The committee agreed that it would begin meeting in public from the date of the next meeting, 6 September 2018.	Alex Harris	6 September meeting is due to be held in public & webcast.
	Terms of reference for the Joint Committee to be amended in light of discussions.	Ben Westmancott	Updated TORs presented to joint governing body seminar on 2 August, to be implemented as Phase II of the new governance structures roll-out.
	To review cover sheets for the Joint Committee, alongside guidance and support given to report authors to ensure that reports are drafted in a public-facing and accountable manner.	Ben Westmancott	Cover sheets have gone out to officers and are being used for the next meeting of the committee.
Meeting Date – 3 May 2018			
2. Joint management of financial risk	QIPP also needed to be recorded in a more standardised way. Approach to standardising QIPP reporting to be discussed and agreed by JSMT.	Neil Ferrelly	Presentation at SMT to be finalised.
	JSMT to consider how to ensure that Continuing Healthcare is approached in a co-ordinated way	Diane Jones	Timeframe to be provided for presentation at JSMT